



THE ASSAM

ROYAL GLOBAL UNIVERSITY

RGU/REG-OFF/No-85

Date: 9/11/2021

This is to notify that with increasing number of Ph.D. Scholars and requirements for their associated proceedings, Ph.D. Cell, RGU is formed, with the following members:

1. Head – Dr. Alak Kumar Buragohain, Chairperson (Academic), The Assam Royal Global University
2. Coordinator – Dr. Niraj Singh, Assistant Professor, Department of Microbiology, Royal School of Biosciences
3. Member – Dr. Siddhartha Narayan Borah, Department of Biotechnology, Royal School of Biosciences
4. Member - Dr. Stuti Goswami, Department of English, Royal School of Languages
5. Member - Dr. Priyanka Patowari, Department of Social Work, Royal School of Humanities and Social Sciences.

Terms of Reference

Primary functions of the cell shall be:

- a) To prepare information related to Ph.D. Scholar after admission.
- b) To allocate and manage the Ph.D. Course Work Classes.
- c) To coordinate with Examination Cell for Course Work Examination and dispersion of results, grade sheets etc.
- d) To maintain records of Synopsis presented and accepted or rejected.
- e) To intimate approvals of Guideship/Co-Guideship and Synopsis.
- f) To maintain records on research progress of scholar and intimating the progress to respective DRC.
- g) To coordinate for pre-submission seminar and final submission of thesis along with oral defense.

- h) To act as central repository for all Ph.D. related documents.
- i) To extend support to URC as and when required.
- j) Any other duties/responsibilities as an when prescribed by the authority.

The Coordinator and Members shall have a term of 2 years from the date of notification or until further notification, whichever is earlier.

This has the approval of the competent authority of the University.

Regards



(Angira Mimani)
Registrar
The Assam Royal Global University
Guwahti- 781035